

My Locations

Once logged into GaPDS, click the "Ga Approved Trainer" navigation tab.

a. Select, "My Locations" tab.

My Profile Trainings ▼ Conferences ▼	# GA Approved Trainer	Trainers 🔻 Reports		
Trainer Information	Trainer Information			
	My Trainings			
You have one or more Secondary Trainings th	My Sessions			
Tou have one of more Secondary frainings in	My Locations	-		Review and Submit Secondary Trainings
Hailey Ruiz				TR-BFTS-6938
Business Address:	Email:		Travel Region:	
4226 PLEASANT LAKE VILLAGE LANE ,DULUTH , GA - 30096	abby.mozo@decal.ga.gov		1 - North Region	4 - Southwest Region
	Primary Phone: (678) 558-4284	Business Phone: (658) 745-6252	3 - Central Region	6 - East Region

 b. The Search Location Record page displays. You can search location by: Address, Location Status, State, City, Zip Code, County, and Name of location. You can also "Add New Location".

Search Location Records				
Location Type:		Address:	Location Status:	
State Approved Trainer	~		Select>	~
Trainer Name:		City:	State:	
Select>	~		Select>	~
Name:		Zip Code:	County:	
			Select>	~
		Search Clear		

Bright from the Start: Georgia Department of Early Care and Learning



Training Location are specific to the individual trainers. Each BFTS Approved Trainer will maintain their own set of locations. When searching a training location; the search results will only display locations associated with the trainer logged into the system.

5	Searc	h Location Records	5						
	Locat	ion Type:		Address:		Location Status:			
	State	Approved Trainer	~			Select>			~
	Trainer Name:		City:		State:				
	Selec	:t>	\sim			Select>			~
	Name: ruiz house		Zip Code:		County:				
					Select>	~			
				Search Clear			0/	Add New Locat	tic
	Edit	Name 🔻	Address			County	Phone	Location Status	
1	Ø	Ruiz House	4226 Pleasa Duluth, Geo	nt Lake Village Lane rgia 30096		Gwinnett	(678) 558-4284	Open	
		Puiz House	4226 Pleasa	4226 Pleasant Lake Village Ln			(678) 111-2222	Open	

